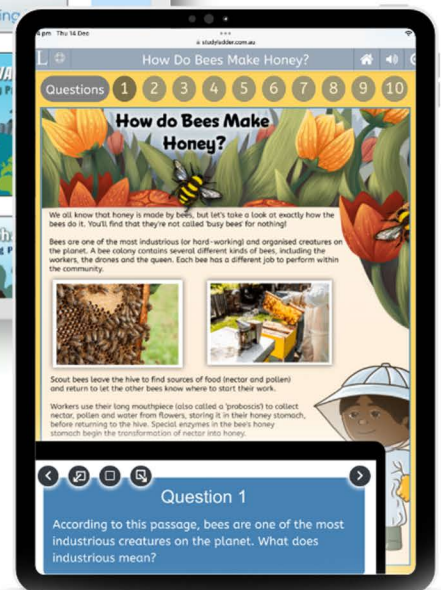
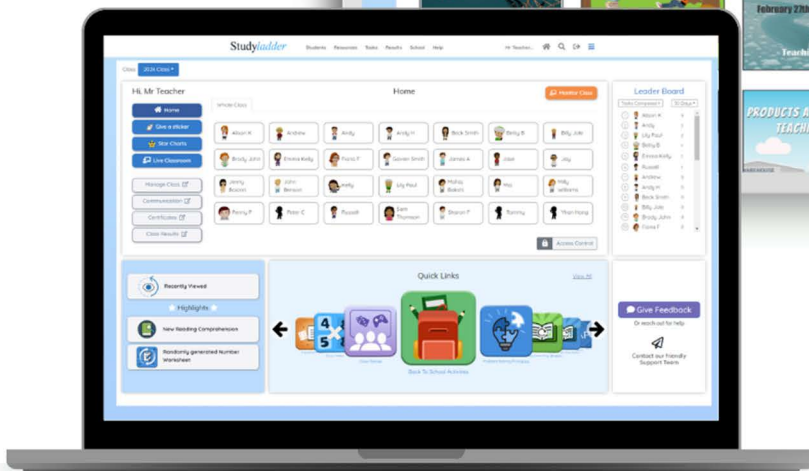
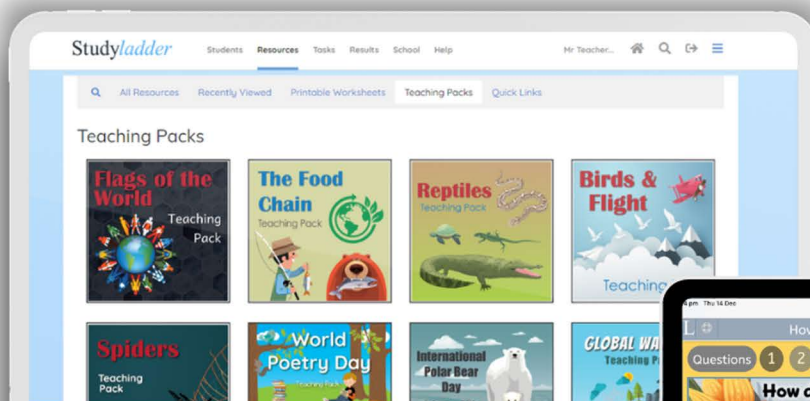


Studyladder

Getting Started Guide for Teachers



Getting Started Guide For Teachers

Welcome to Studyladder

We are thrilled to help you get started and have created an informative guide to ensure your success Teaching with Studyladder.
Lets get started!

This Guide will cover:

Creating a Class

- Student Login Details
- Letter home to parents
- Creating Groups

Student Results and Communication

- Class Results
- Learning pod Results
- Individual student results
- Communicate with your class and students.

Teaching with Studyladder

- Learning Pods
- Setting Tasks
- Resources
- Printable resources

HELP RESOURCES AND SUPPORT

Found on the 'Help' Tab



FAQs



Video Guides

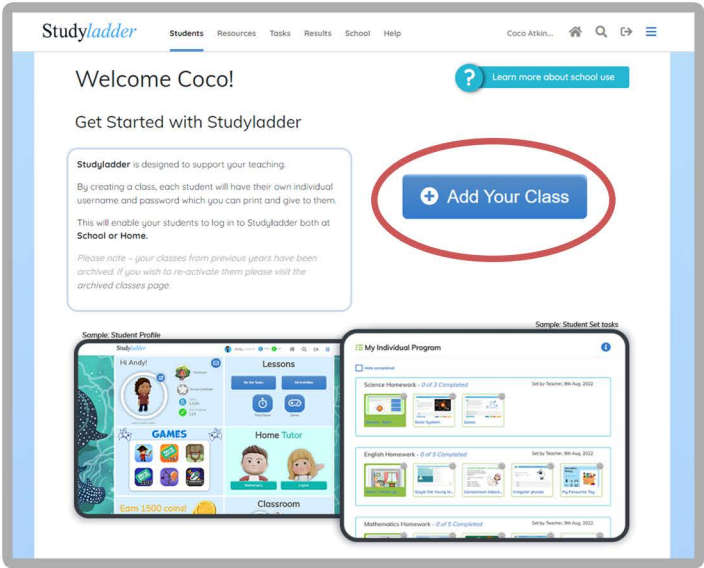
Customer Support
support@studyladder.com

Create a Class

Create a class to set tasks for your students and give them access to Studyladder's resources.

1. Login to your Teacher's account.

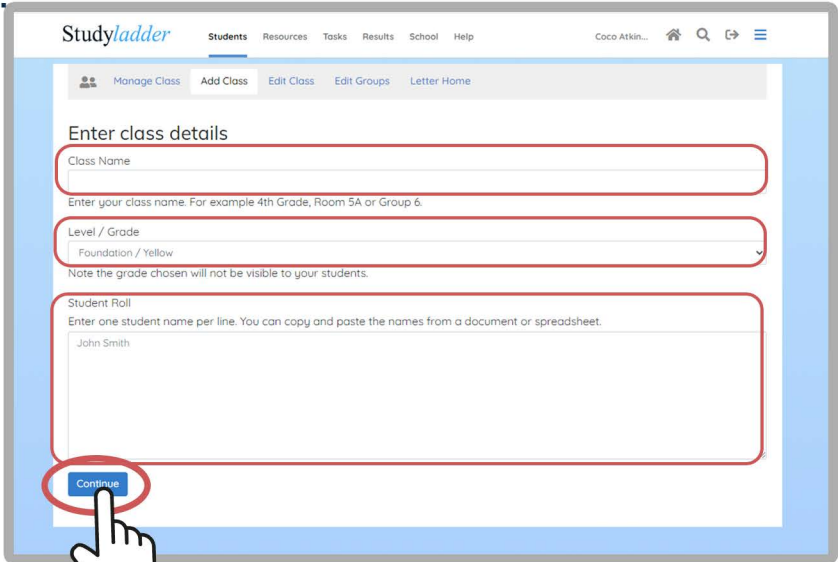
You will be greeted by the Welcome page Start by clicking 'Add your class'.



2. Enter your class name and the grade level of the class, and then enter the student names into the student roll.

You can copy and paste from another document directly into this field.

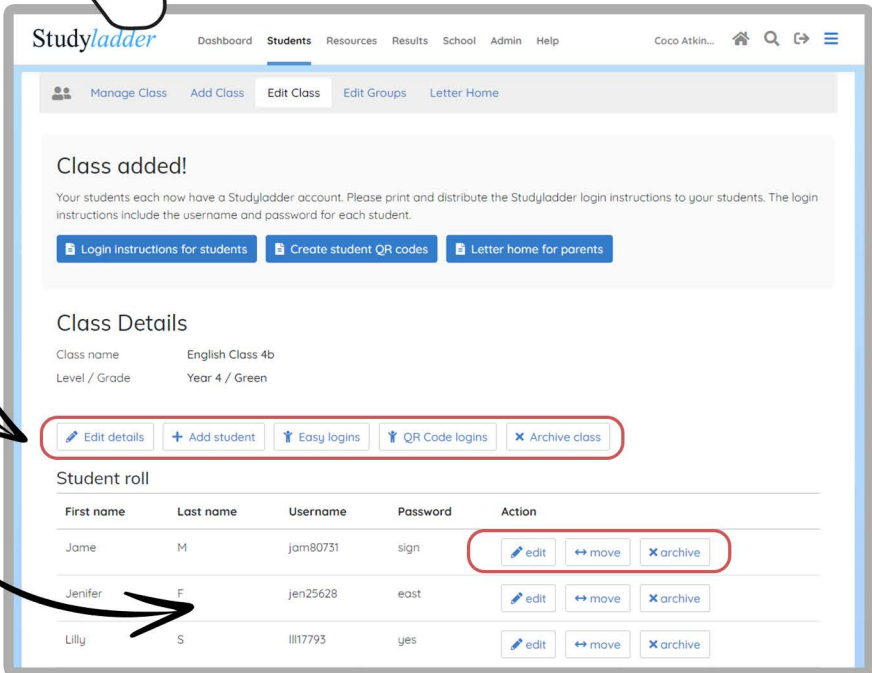
When you're done click 'Continue'.



3. The class is now created. You can edit the class or add additional students at anytime.

From the Edit Class tab you can: **edit class details, add students download access logins or archive classes.**

Under student roll you can: **edit student details, view login information, move students between classes or archive students.**

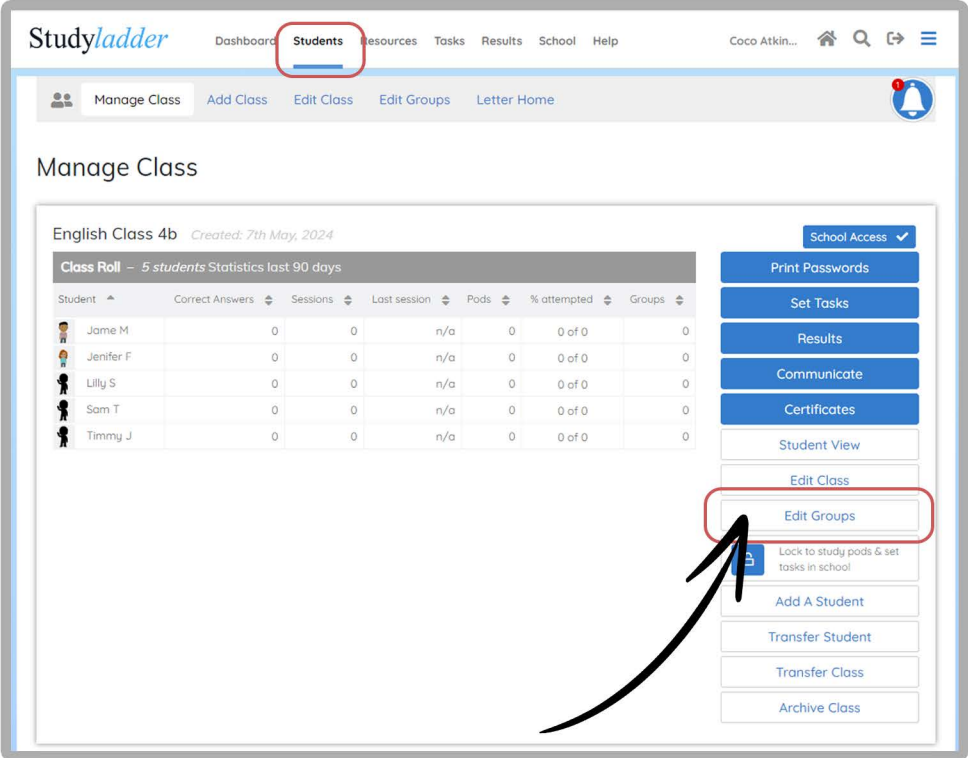


Create a Group within a class

StudyLadder Groups allow teachers to organize students into different groups based on their learning needs, progress, or other criteria. This feature is particularly useful for differentiating instruction and managing classroom activities more effectively.

1. Login to your teacher's account.

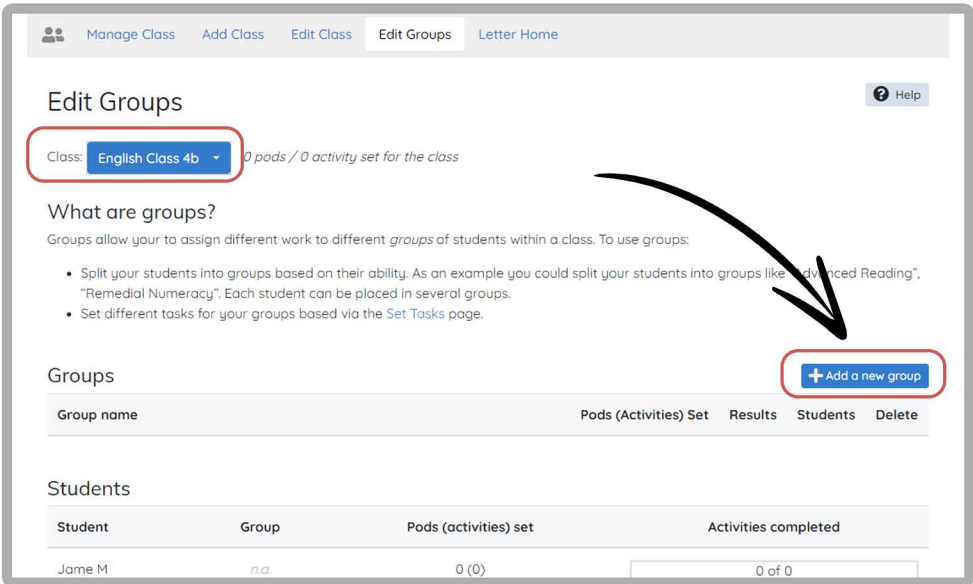
Click 'Students' on the header menu.



2. Click 'Edit Groups'.

3. Make sure the class the students are in is selected.

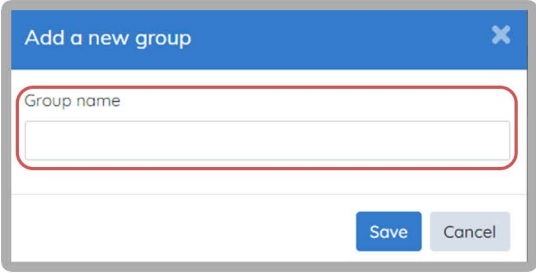
Click 'Add a new group'.



Create a Group within a class

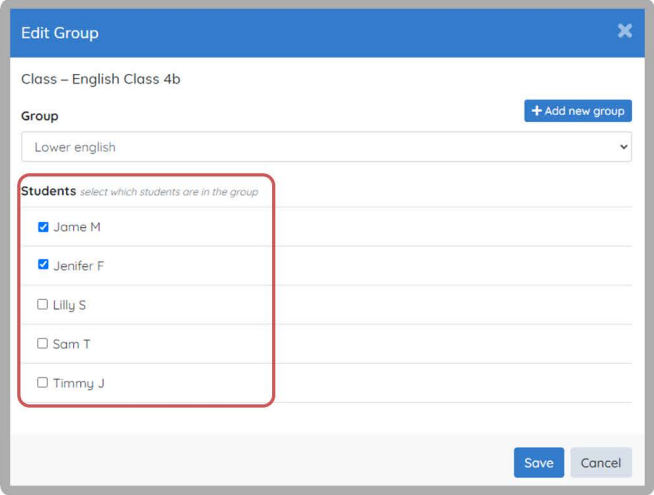
4. Give the group a name.

Then click 'Save'.



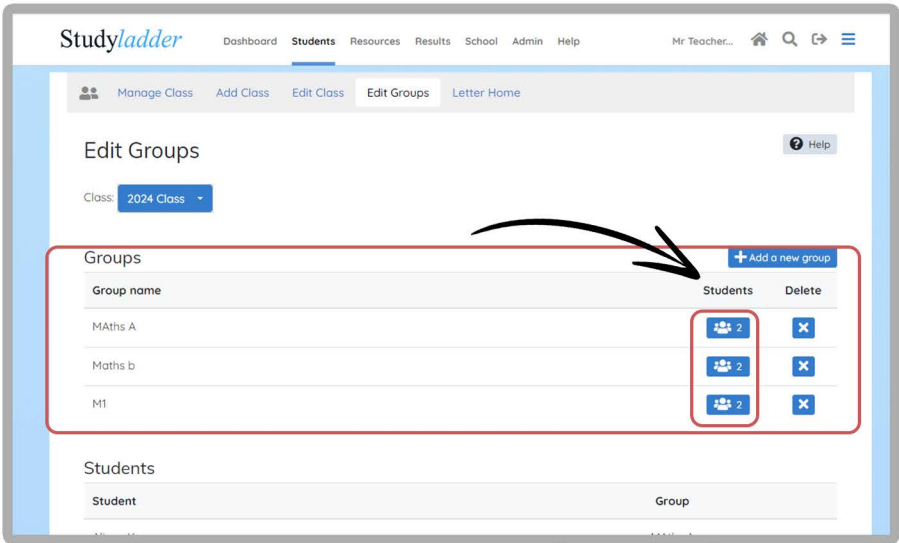
5. Select the students you wish to add to the group.

Then click 'Save'.

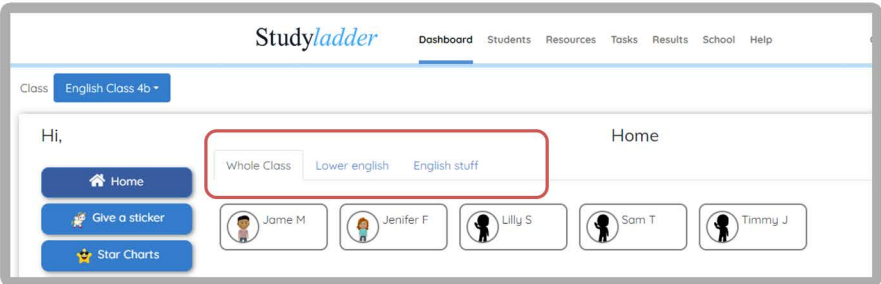


Your new group will appear in 'Edit groups'.

If you select the icon under 'Students', you can view and edit the students in the group.



Once you have created your groups, you can assign activities specifically for each group via your dashboard or the resources menu.



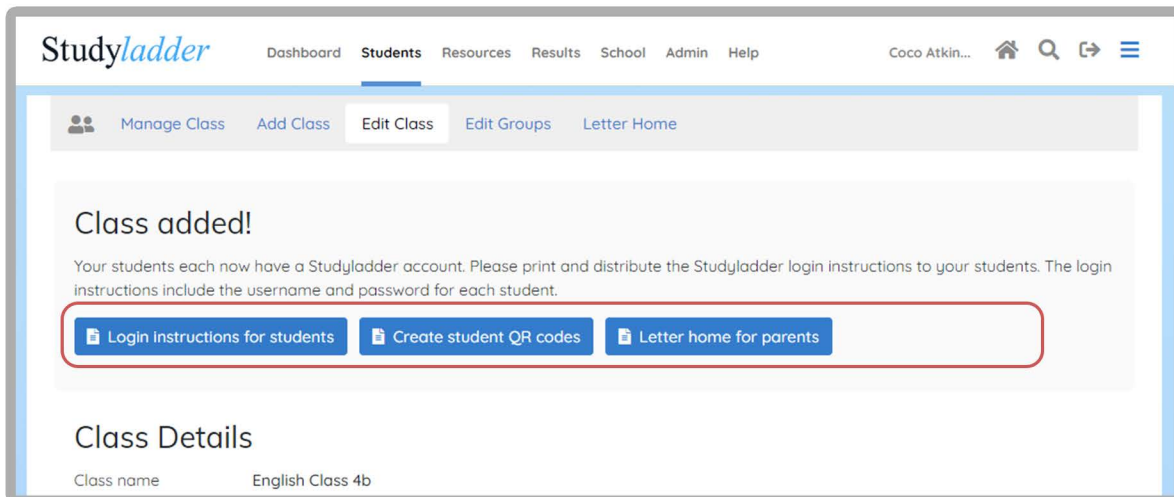
Groups are displayed on the dashboard, where you can:

- Set learning pods
- Monitor live progress
- Give stickers
- Award stars
- Control student access

Create a Class

Student login details and letter home

Please ensure passwords are kept confidential.



1. Select “**Login instructions for students**” to print a list you can hand to each student.

Select “**Create student QR codes**” to sign your students in on their devices. You can also print these and give them to the students.

Letter Home

 Letter home for parents

You may also send parents or guardians a ‘letter home’ for more information about Studyladder.

Parents can create free parent accounts and link their child's school account. This helps parents retrieve their children's usernames and passwords when needed.

NOTE:

Students who used a different Studyladder account last year can transfer their previous points and rewards to this year's accounts.

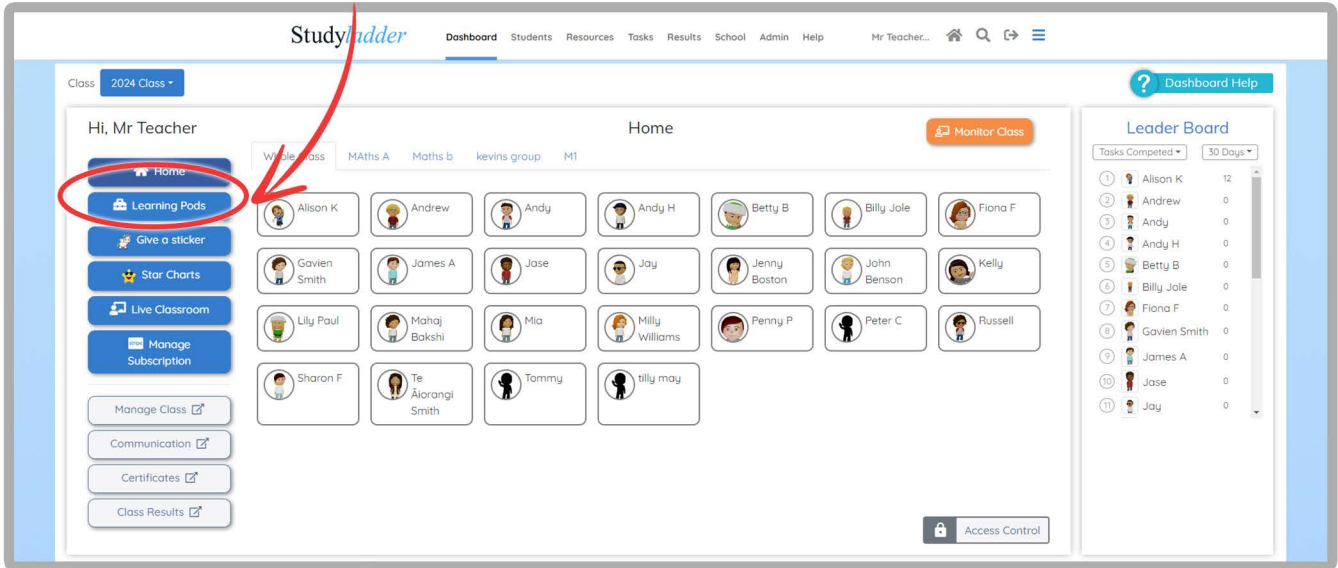
Points are recovered from within a parent account.

Setting Tasks with Learning Pods From Your Dashboard

Learning pods are customizable collections of curriculum-aligned activities, videos, and printable worksheets that can be created and then set for classes or groups.

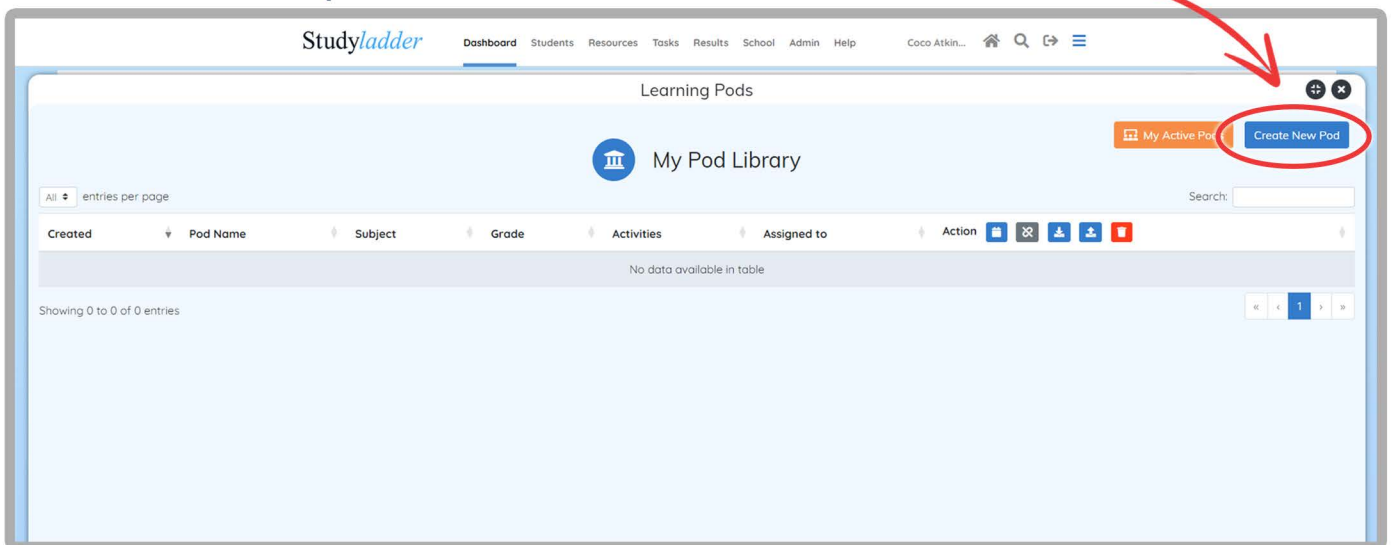
1. Login to your Teacher account and on your dashboard.

Select 'Learning Pods'.



The 'My Pod Library' page is where you can create, schedule, edit, download, delete, and assign learning pods for students.

2. To create a new pod:
click 'create new pod'

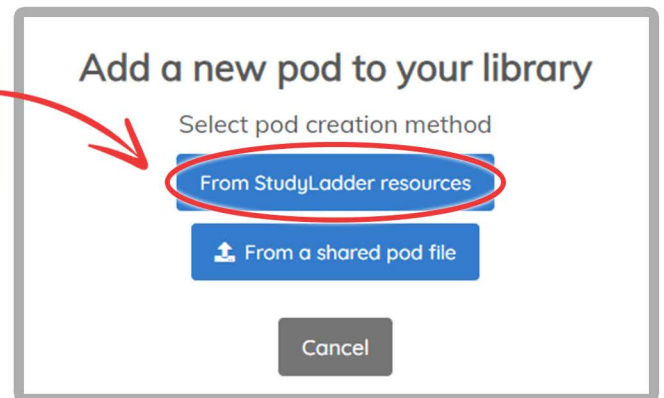


Setting Tasks with Learning Pods

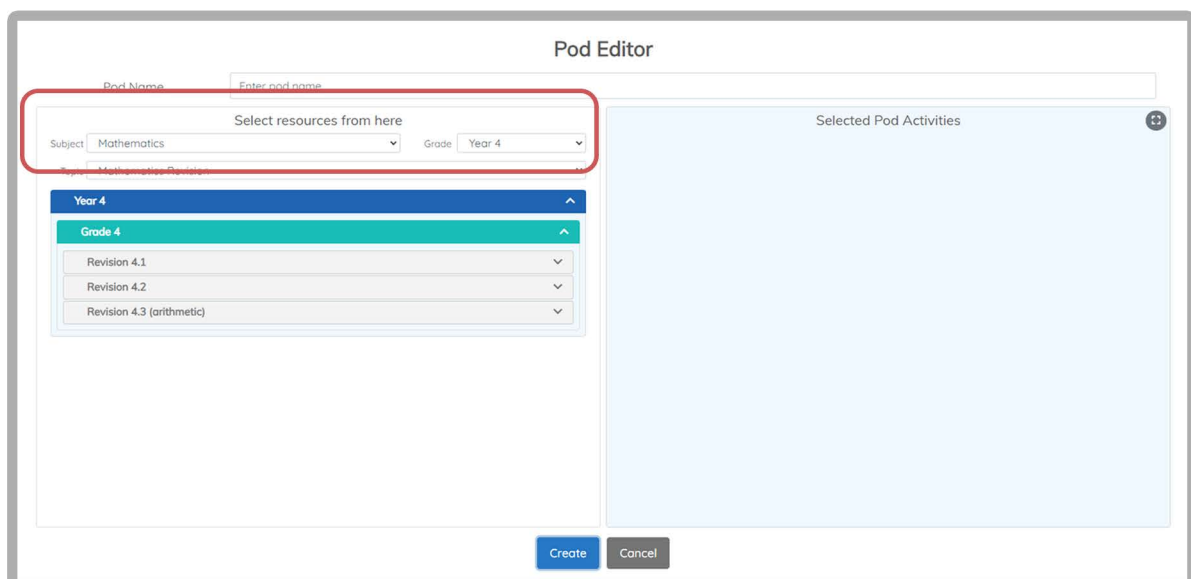
Creating the Learning Pod

From here, you can create a new pod using Studyladder's resource or upload a previously downloaded or shared pod from another teacher

3. Click 'From Studyladder resources'.



4. You can now add resources to the pod. To make finding the tasks you want easy, you can filter by subject, grade, and topic.

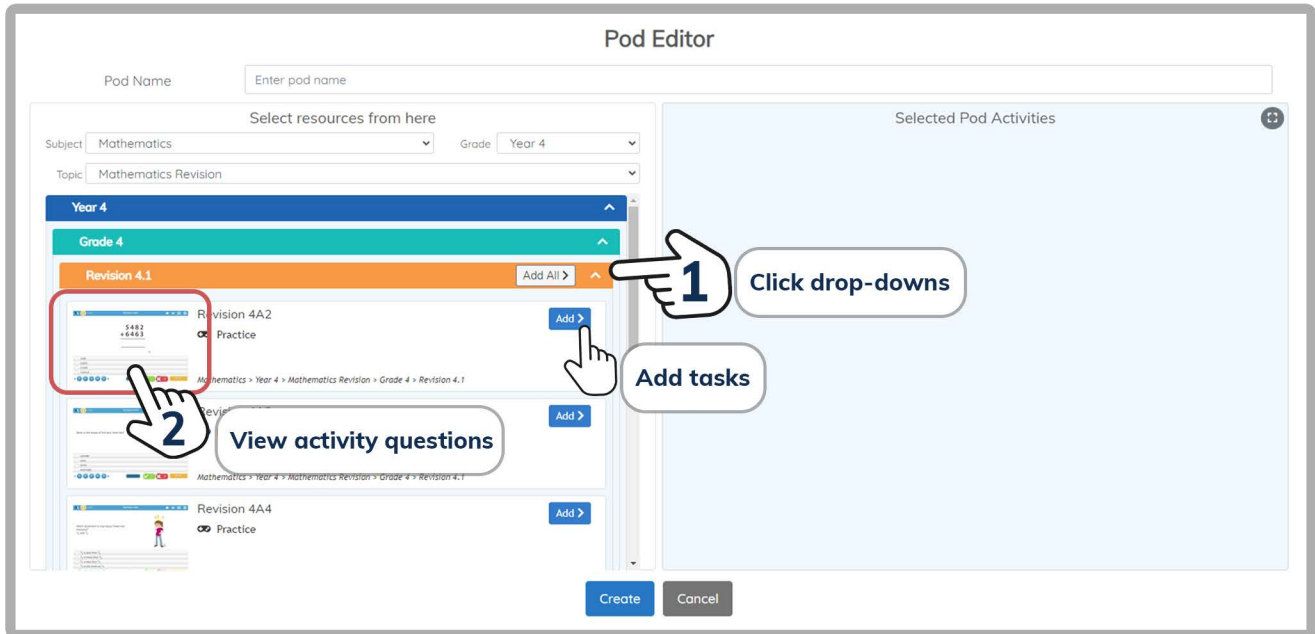


Setting Tasks with Learning Pods

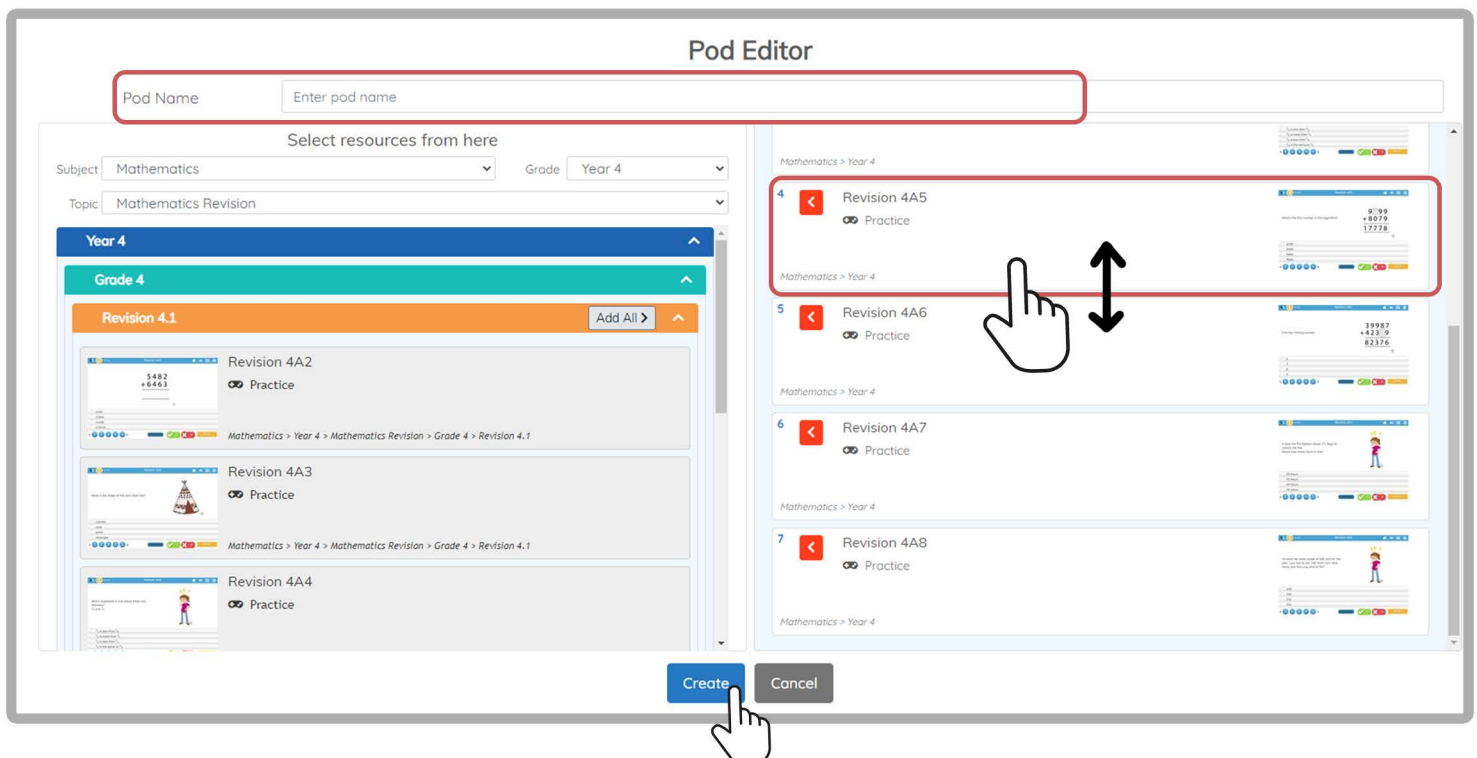
Creating the Learning Pod

5. Click the **drop-downs** and click **'Add'** to add a task to the pod.

Tip: You can also view the activity's questions by clicking the screenshot.



6. You can click and drag activities in the right-side panel to arrange them in the order you wish them to appear for your students.
Name the learning pod
Click **'Create'**.



Setting Tasks with Learning Pods

Assigning the Learning Pod

7. Select the class or group to assign the pod.

Spelling Homework
Assign To:

Select Classes and Groups

English Class 4b (Whole Class)

Scheduled Start Date:
Leave blank to assign pod immediately

DD/MM/YYYY

Assign Now Not now

Studyladder

8. Choose a date for the pod to appear in your student's accounts or leave the date field empty to assign the pod instantly.

Spelling Homework
Assign To:

Select Classes and Groups

Scheduled Start Date:
Leave blank to assign pod immediately

DD/MM/YYYY

Assign Now Not now

Studyladder

The pod will now appear in your Pod Library.

Learning Pods

My Pod Library

My Active Pods Create New Pod

All entries per page Search: Bulk Actions: [Calendar] [Unassign] [Download] [Upload] [Delete]

Created	Pod Name	Subject	Grade	Activities	Assigned to	Action
30 Aug 2024	Spelling Homework	English	Year 4	3	31 Aug 2024 English Class 4b	[Unassign] [View] [Share] [Download] [Upload] [Delete]

Showing 1 to 1 of 1 entry

Bulk Actions:

- View the calendar
- Unassign all pods
- Download all the pods (backup)
- Upload pods (restore)
- Delete ALL pods



Pod Actions:

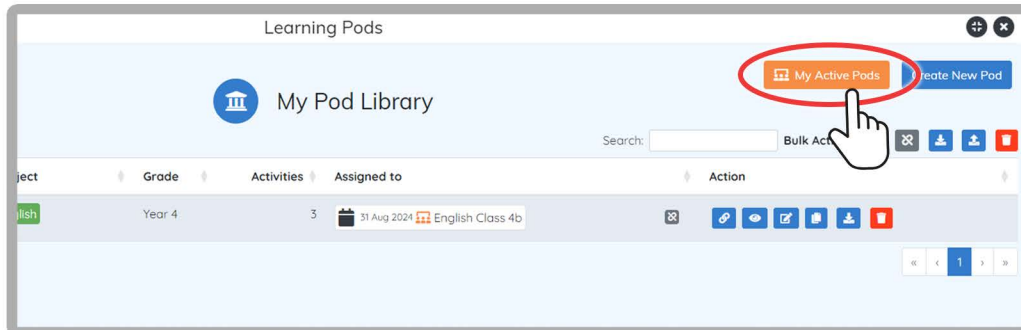
30 Aug 2024 Spelling Homework English Year 4 3 31 Aug 2024 English Class 4b

[Unassign] [View] [Share] [Download] [Upload] [Delete]

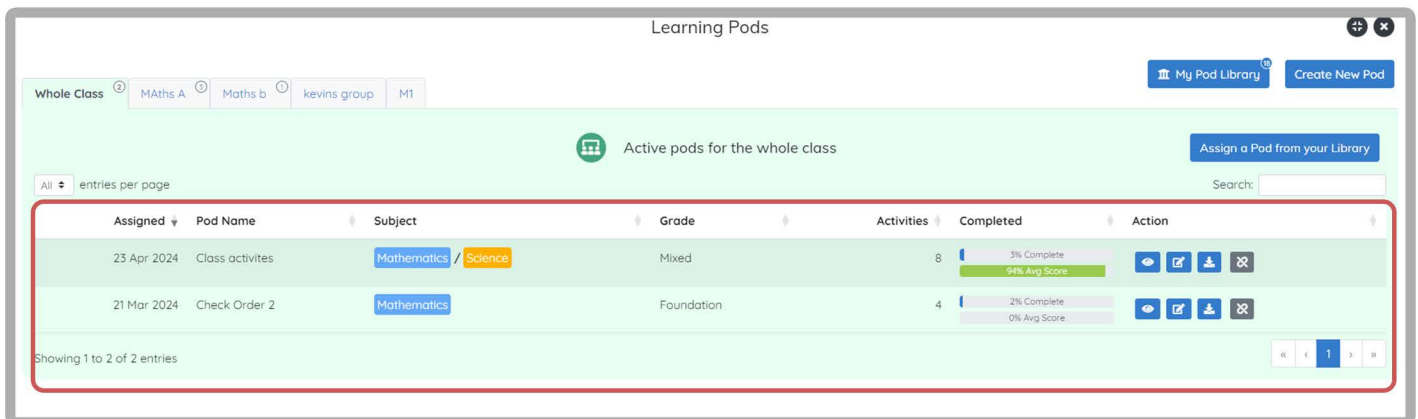
- Unassign
- Assign
- View
- Edit Pod details (add, remove or reorder activities)
- Copy Pod
- Download Pod
- Delete Pod

Setting Tasks with Learning Pods From Your Dashboard (Active Pods)

9. Once a pod has been assigned to a class or group, it will appear in 'My Active Pods'. Click 'My Active Pods'.

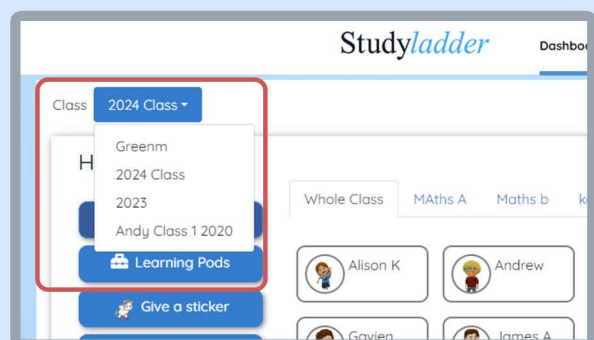


In 'Active pods for the whole class' we can see what Pods we have assigned. As well as how many students have **completed activities** and what the **average score** is. Example Active Pod



Note:

Whole Class is the class you have selected to display on your dashboard, to view other classes active class go back to your dashboard and select the class you wish to view active Pods.

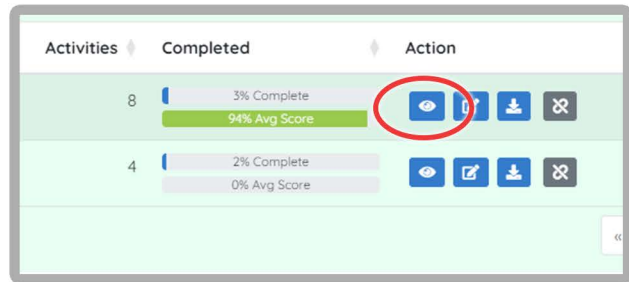


Setting Tasks with Learning Pods

View Pod Results

1. Click 

to view the results from activities within the pod.



2. For a more detailed breakdown and to see which students have attempted the pod, click the 'view details' button.

Class activities

- 1. Halves and Quarters: Practice, Avg Score: 100%, Attempted by: 1 / 25 students. [Details](#)
- 2. Fractions 2: Practice, Avg Score: 85%, Attempted by: 2 / 25 students. [Details](#)
- 3. Number patterns - Identifying the rule: Practice, Not attempted yet.
- 4. Exploring different characteristics of life stages: Practice, Not attempted yet.

Show Student Results
Make 10 (problem solving)

Name	Score	Attempts	Time Taken	Last Attempted
Allison K	100%	1	1:28	April 23, 2024
Andy	100%	1	4:06	April 23, 2024
Andrew	-	-	-	-
Andy H	-	-	-	-
Betty B	-	-	-	-
Billy Jole	-	-	-	-
Fiona F	-	-	-	-
Gavien Smith	-	-	-	-
James A	-	-	-	-
Jase	-	-	-	-
Jay	-	-	-	-
Jenny Boston	-	-	-	-

3. To print an overview of the results, Click the 'Results' button.

Class activities

- 1. Halves and Quarters: Practice, Avg Score: 100%, Attempted by: 1 / 25 students. [Details](#)
- 2. Fractions 2: Practice, Avg Score: 85%, Attempted by: 2 / 25 students. [Details](#)
- 3. Number patterns - Identifying the rule: Practice, Not attempted yet.
- 4. Exploring different characteristics of life stages: Practice, Not attempted yet.

Set Task Results — Summary

Export as PDF | Export as CSV

■ scored 0 - 49% ■ scored 50 - 79% ■ scored 80 - 100%









Student	Results X-Ray (best result for each activity)	5	0	1	2
Allison K (all51612)	■ ■ ■ ■ ■	5	0	1	2
Andy (and24575)	■ ■ ■ ■ ■	6	0	0	2
Andrew (adr35202)	■ ■ ■ ■ ■	8	0	0	0
Andy H (and23504)	■ ■ ■ ■ ■	8	0	0	0
Betty B (bt2710)	■ ■ ■ ■ ■	8	0	0	0
Billy Jole (bl37909)	■ ■ ■ ■ ■	8	0	0	0
Fiona F (fo1962)	■ ■ ■ ■ ■	8	0	0	0

Setting Tasks with Learning Pods

From Your Dashboard (Sharing & Downloading Pods)

Pods are made to be shared.
To share a Pod, Click 

You can Download it from either the Pod library, or your Active Pods.

Activities	Completed	Action
8	<div style="width: 3%; background-color: #ccc;">3% Complete</div> <div style="width: 94%; background-color: #4CAF50; margin-top: 2px;">94% Avg Score</div>	   
4	<div style="width: 2%; background-color: #ccc;">2% Complete</div> <div style="width: 0%; background-color: #ccc; margin-top: 2px;">0% Avg Score</div>	   

Creating a Pod from a share pod file

1. Click 'From a shared pod file'.

Note:

A Studyladder Shared Pod file example looks like this ***Time_Table.slpd***

Add a new pod to your library

Select pod creation method

2. Drag the downloaded pod into the space, and it will automatically be added to your **Pod library!**

You can now view, edit, assign, copy or delete this pod.

Upload a Shared Pod (.slpd) file

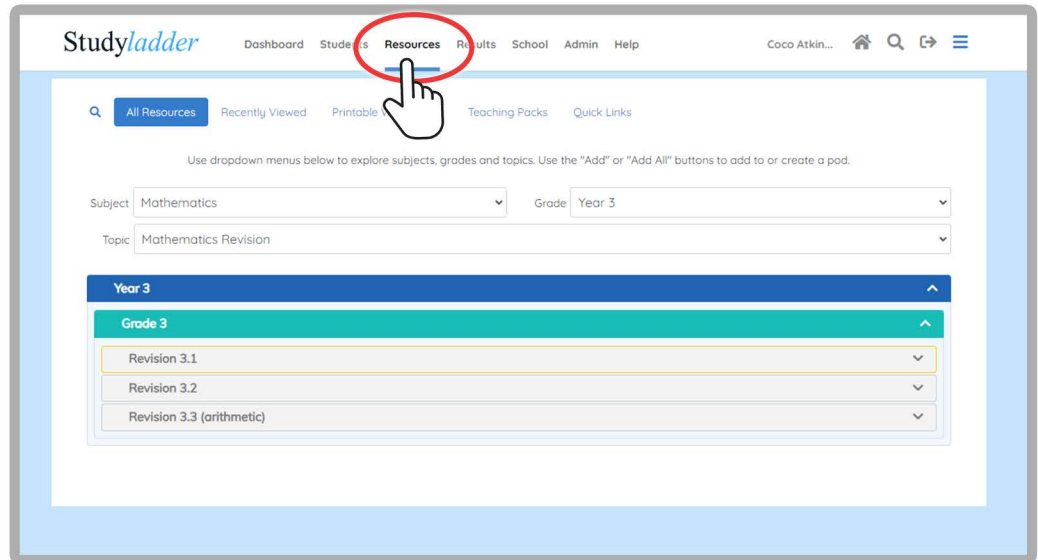
Drag and drop a file here or click to upload

Studyladder

Setting Tasks with Learning Pods From Resources

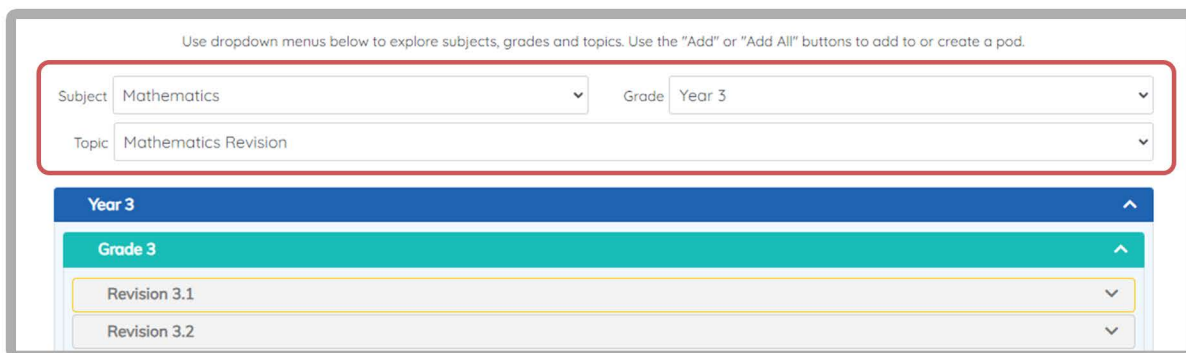
The resources menu is always accessible on the Studyladder menu at the top of the page. The resources page allows you to browse all the learning content on Studyladder in one convenient place.

1. Click 'Resources'.



You can filter Studyladders content by subject, grade and topic to make it easy to find the tasks you want.

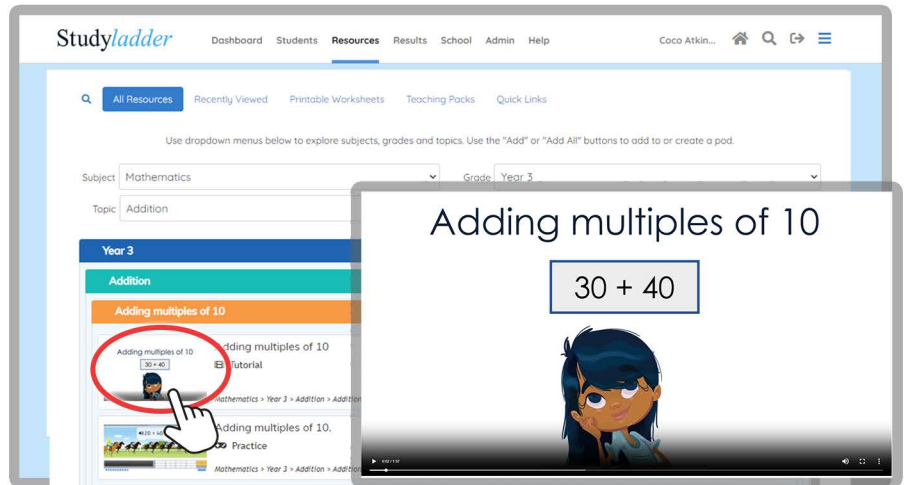
2. Click through 'Subject', 'Grade' and 'Topic'.



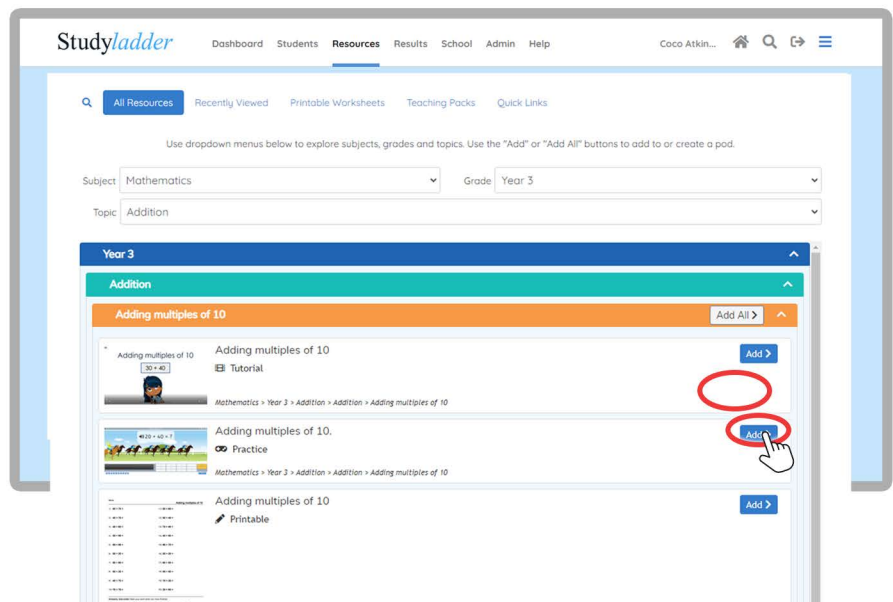
Setting Tasks with Learning Pods From Resources

All tasks, videos, and activities can be **previewed** or tested to ensure that you're happy with the content.

3. Click the Image to see the preview.

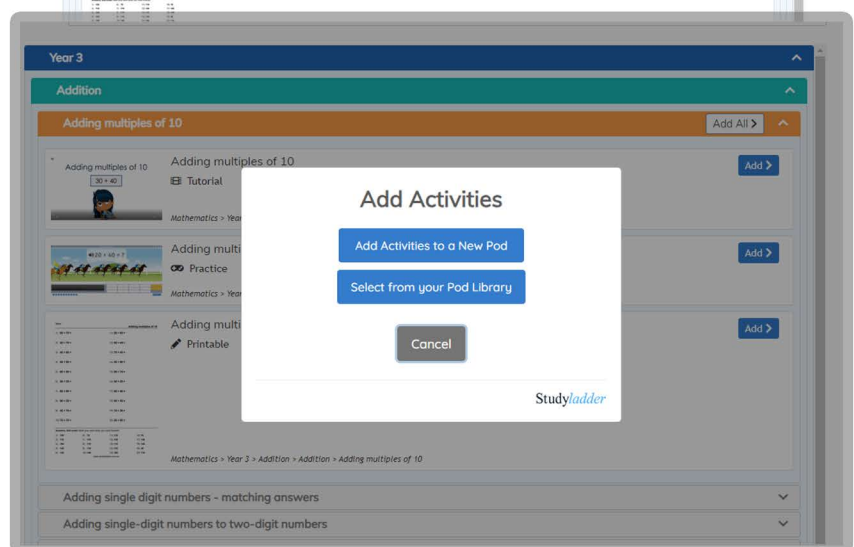


4. Click 'Add' or Click 'Add All' (This will add all the resources for the topic.)



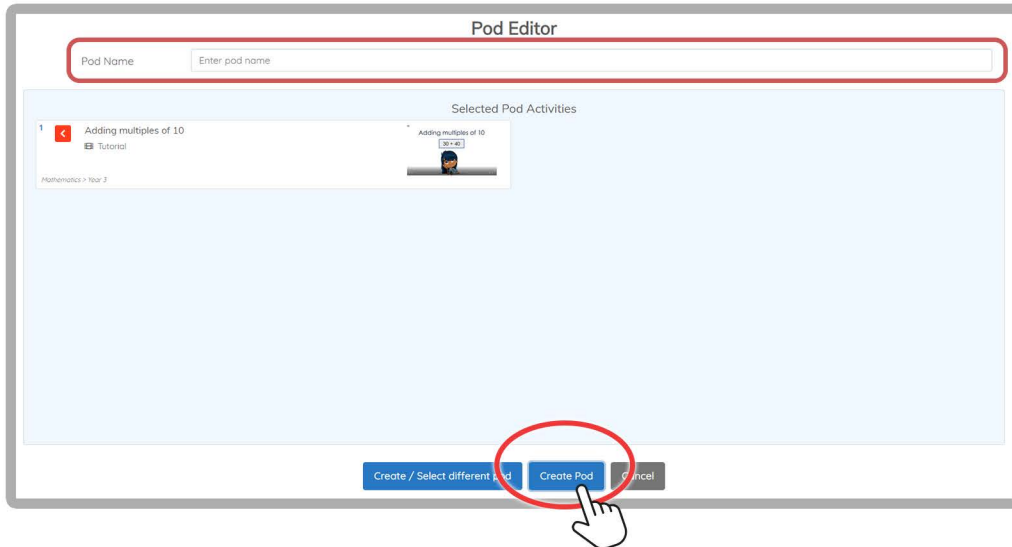
From here you can **create a pod**, or add the activity to a **currently existing one**.

5. Either click 'Add Activities to a new Pod'.
- or Click 'Select from your Pod Library'.



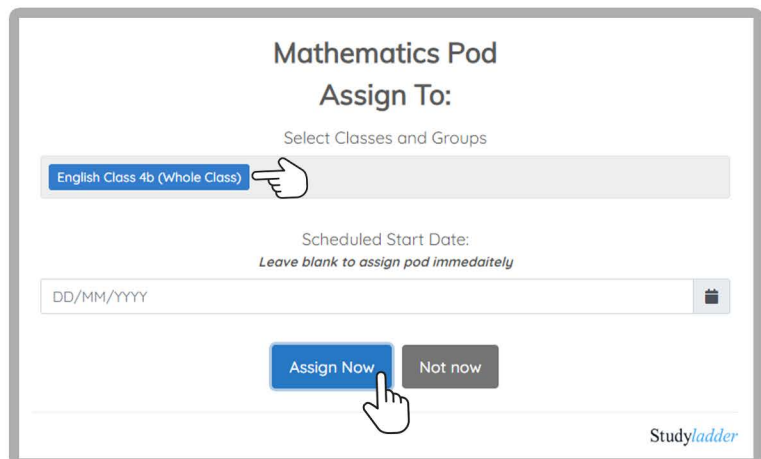
Setting Tasks with Learning Pods From Resources

6. If you wish to create a pod with the selected tasks, give the pod a name and click the 'Create Pod' button.

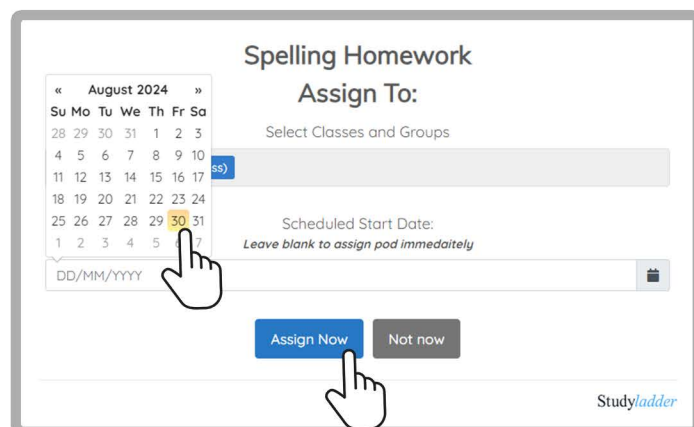


7. Select the **class or group** to assign the pod to.

To assign immediately click **'Assign Now'** and leave date box blank.



8. To schedule the Pod
Click the **date box** and select a **start date**.

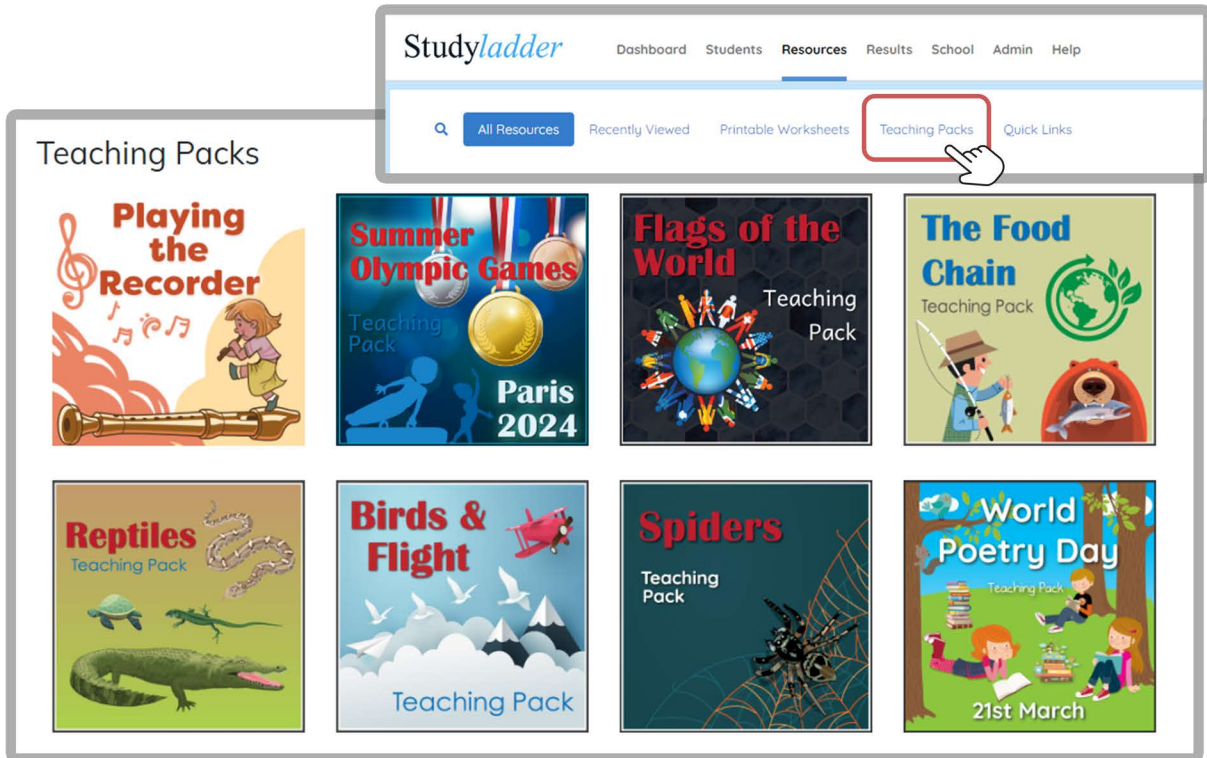


The pod will now appear in your pod library and be available to add additional tasks to.

Setting Tasks with Learning Pods

Printable and Teaching Packs

You can narrow your search to printables and teaching packs or navigate to the quick links page by clicking the links at the top of the page.



1. Select a 'Teaching pack'.

Scroll through and either click individual printables or whiteboard lessons to open them.

or

Scroll to the bottom of the page where you can add activities from the pack to a Pod.

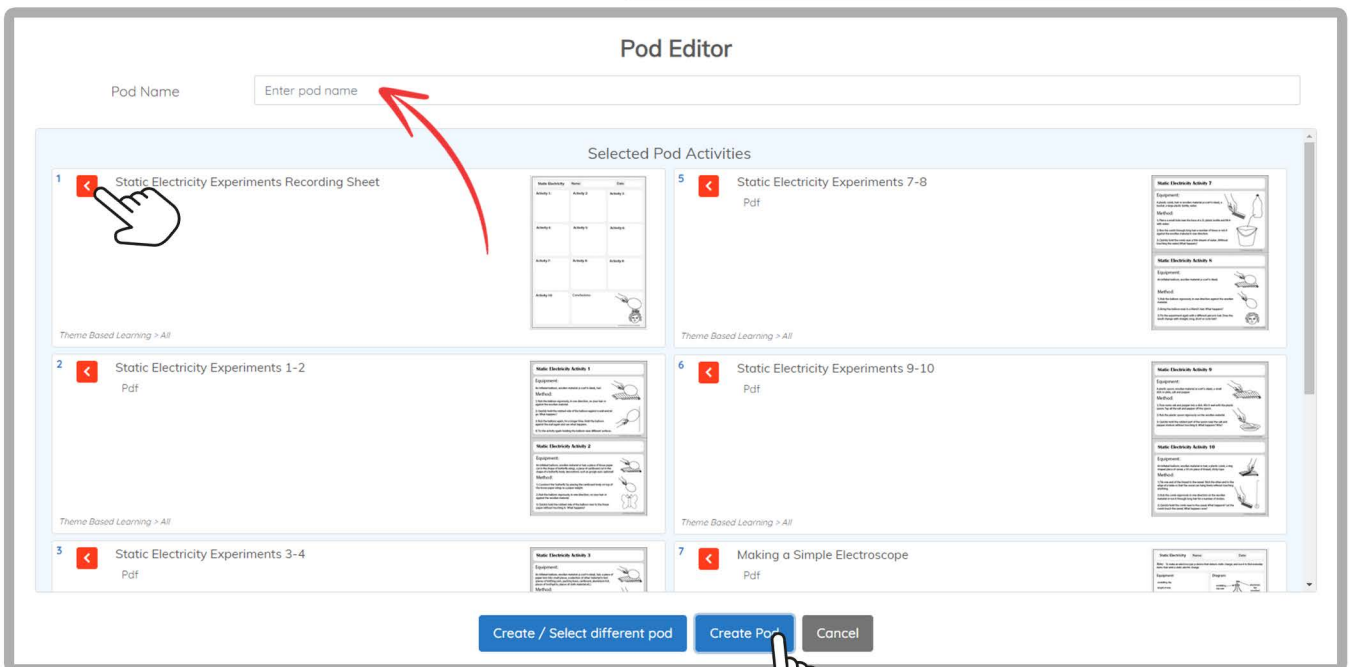
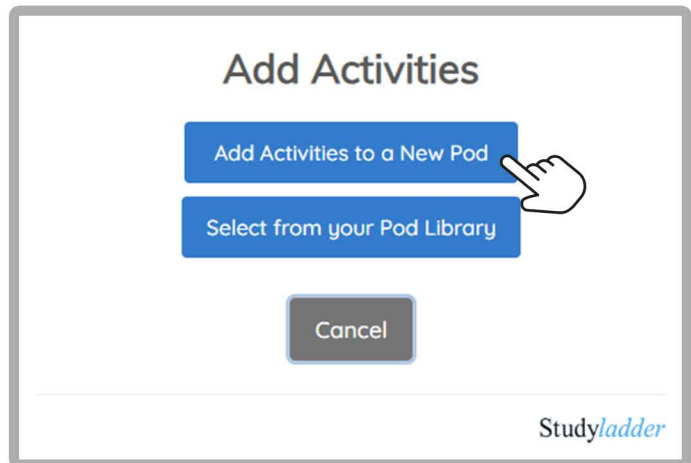


Setting Tasks with Learning Pods Printables and Teaching Packs

- From here you can create a pod, or add the activity to a currently existing one.

Either click 'Add Activities to a new Pod'.

or Click 'Select from your Pod Library'.

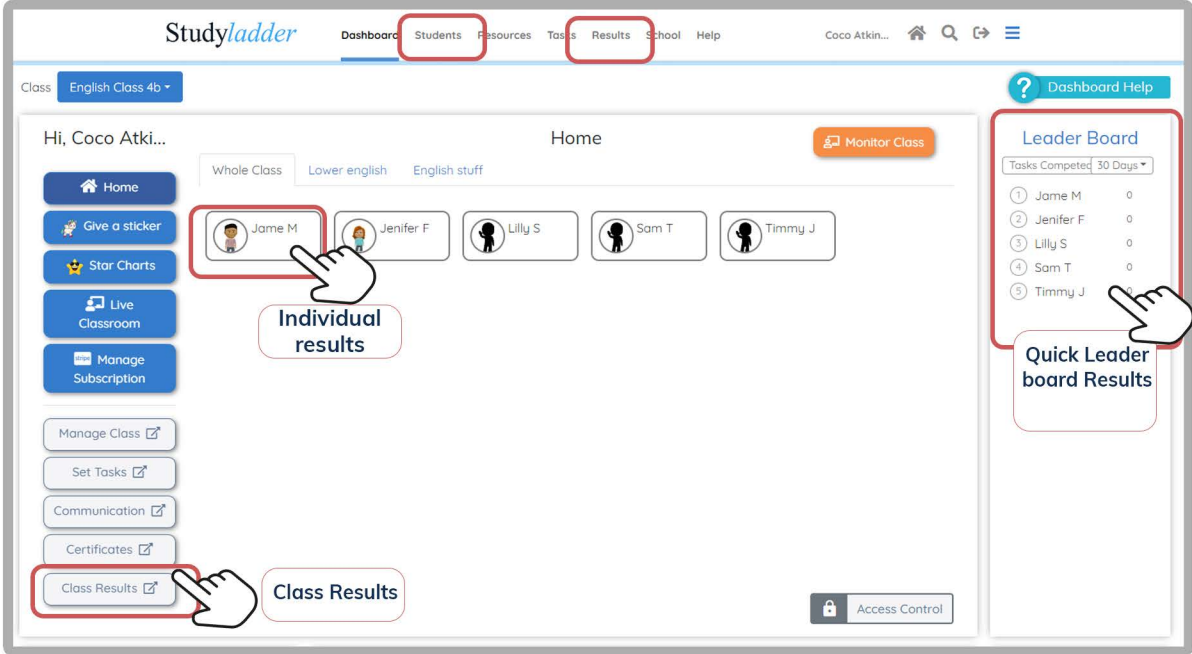


- Remove any printables by clicking the 'red' button within each panel.
- Give the pod a name and click 'Create Pod'.

You can now return to this pod anytime and assign it to your students.

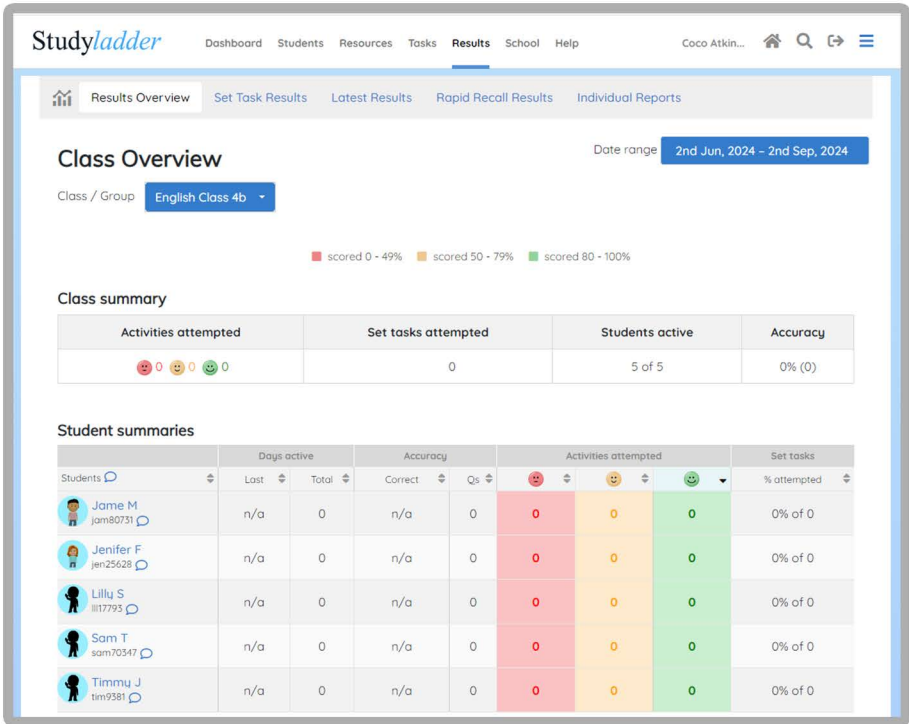
Student Progress and Results

There are three ways of accessing a student's progress and results. You can access it from the 'dashboard', the 'results tab' in the header, or by clicking on the student's name.



Results - Class Overview

The Results Overview page is a comprehensive report showing your class results, the percentage of completed tasks, and the times your students have logged into Studyladder.



Set Task Results

The Set Task results page shows the results of the tasks set using pods.

StudyLadder Dashboard Students Resources Tasks **Results** School Help Mr Teacher...

Results Overview **Set Task Results** Latest Results Rapid Recall Results Individual Reports

Set Task Results — By Activity Summary Detailed

Class / Group: 2024 Class Pod: Check Order 2

Export to PDF Export to CSV

scored 0 - 49% scored 50 - 79% scored 80 - 100%

Students	Maths Ten frames	Maths Adding by counting	Maths How many altogether - Ten Frame	Maths Adding on to five
Alison K ail51612	n/a attempts: 3	n/a 0	n/a 0	n/a 0
Andrew adr33202	n/a 0	n/a 0	n/a 0	n/a 0
Andy and24575	n/a 0	n/a 0	n/a 0	n/a 0
Andy H and23504	n/a 0	n/a 0	n/a 0	n/a 0
Betty B btt710	n/a 0	n/a 0	n/a 0	n/a 0
Billy Jole bil37909	n/a 0	n/a 0	n/a 0	n/a 0
Fiona F fio1962	n/a 0	n/a 0	n/a 0	n/a 0

Individual Results

Individual Results shows a detailed report for each student, including the date, score, and the time taken by the student to complete the activity.

StudyLadder Dashboard Students Resources Tasks **Results** School Help Mr Teacher...

Results Overview Set Task Results Latest Results Rapid Recall Results **Individual Reports**

Individual Reports

Class / Group: 2024 Class Alison K (ail51612)

Communicate

Grade: All Course: All Section: All Date range: 2nd Jun, 2024 - 2nd Sep, 2024 Score: All

Update

Export to PDF

scored 0 - 49% scored 50 - 79% scored 80 - 100%

Sound knowledge achieved (scored 80 - 100%)

Adding one more - numbers up to 10 Maths » Rapid Recall (developing mental strategies) » Adding 1 more - numbers to 10 (...)	Fri, 2nd Aug 2024	0m:22s	10 / 10	😊
Adding one more - numbers up to 10 Maths » Rapid Recall (developing mental strategies) » Adding 1 more - numbers to 10 (...)	Thu, 1st Aug 2024	0m:23s	10 / 10	😊
Halves and Quarters Maths » Estimation » Quarters and eighths.	Tue, 2nd Jul 2024	0m:25s	10 / 10	😊

Working towards achieving these skills (scored 50 - 79%)

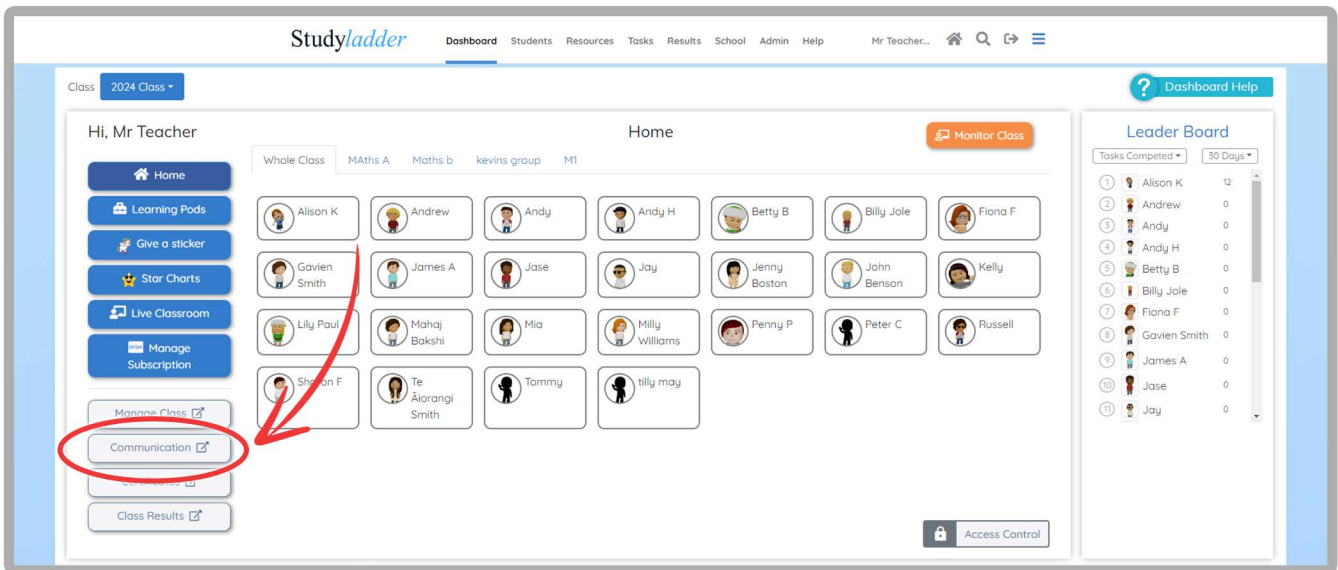
How to Communicate with your class *Study*ladder

Teachers can communicate with their class via Studyladder. Our messaging area is a one way message – teacher to student.

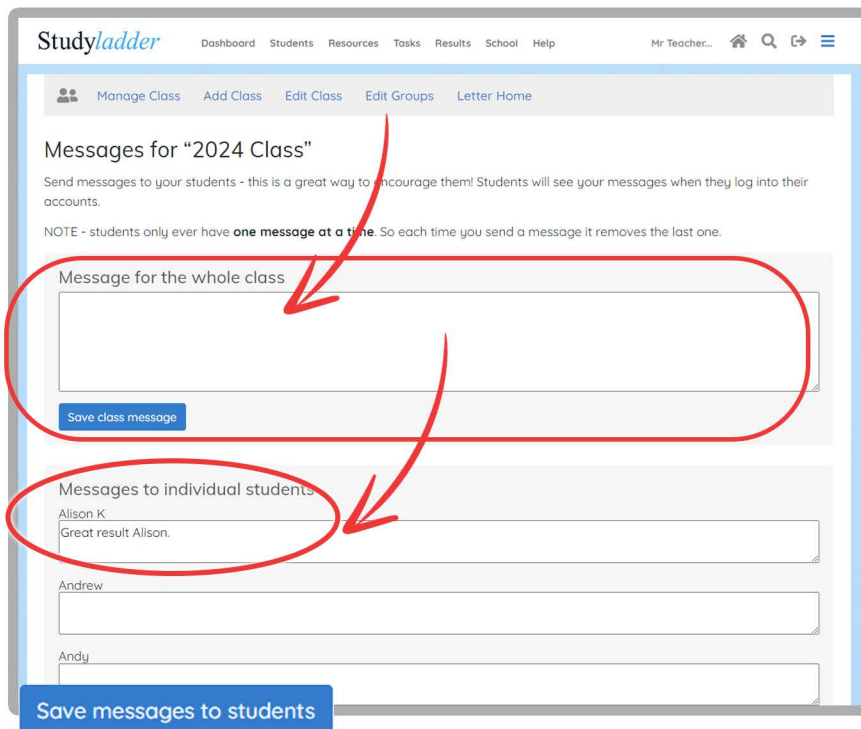
We do not allow students to communicate with anyone while using Studyladder. This is a security measure for children who use the site.

Teachers View

On your Dashboard, select your class and select 'communicate'



You can choose to message the whole class or send a message to an individual student



Type your message to a students and then select 'Save messages to students'

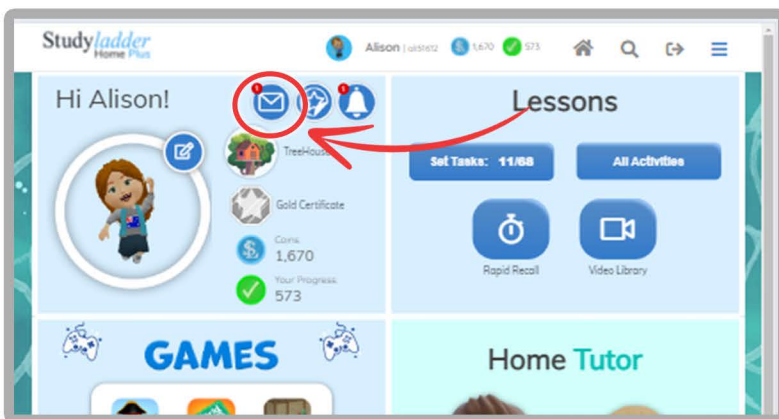
How to Communicate with your class *Study*ladder

The student will see it on their student portal. To send another message to the same student, overwrite the earlier message and save again.

Tip: If you would like to keep a record of several messages to your class or student, you can insert the new message and date without removing the old message.

Student View

When the student logs in they will see a pop up on the message icon



When the student selects the message icon, they can read the message from their teacher.

Students cannot respond to messages or communicate with anyone when using the Studyladder site.

